

**LETTERS OF INTEREST**  
**LP 147**  
**COMMERCIAL OFFICE / WAREHOUSE BUILDING**  
**PROPERTY INFORMATION REQUIREMENTS**

The commercial office / warehouse building offered must meet the following conditions;

1. Minimum Class B office building with adjoining warehouse space
2. The building must be available and ready for occupancy within 9-12 months.
3. The building must contain approximately 15,000 square feet of office space
4. The building must contain approximately 32,000 square feet of warehouse space
5. The building must be connected to all major utilities (Water, Sewer, Gas, Electric)

Parties interested in submitting a Letter of Interest must include the following information in the submittal package.

- Owner's name
- Property address
- Tax Assessor's Plat and Lot numbers
- Offering price
- Photographs of property (both exterior & interior)
- Site plan
- Easements of record
- Total square footage of building
- Office space square footage
- Warehouse square footage
- Floor plans
- Date of construction
- Completion date and description of any major building upgrades/improvements
- Detailed information regarding all data and telecommunication wiring
- Number of floors
- Number of elevators
- Number of loading docks
- Number of restrooms
- Code compliance information (Re: all federal, state and local codes)
- Information relating to the fire suppression system
- Information relating to the HVAC system
- Parking capacity

The Letters of Interest information must be submitted in a sealed envelope. **The outside of the envelope must be clearly marked in the following manner:**

**“LP – 147: Letters of Interest – Commercial Office / Warehouse Building”**

**NOTE: In the event that the State of Rhode Island decides to pursue the acquisition of a commercial office / warehouse building, a formal Request For Proposals will be advertised.**